

Montmorency County Public Libraries
Library Board Meeting
November 8, 2021

Call to Order

President Robin Smiley called the meeting to order at 1:05 p.m. at the Lewiston Branch of the Montmorency County Public Library.

Board Members Present (in alphabetical order): Mary Burek, Ellen Klein, Robin Smiley, Diane Tokarski and Pat West

Board Member Absent: (in alphabetical order): None

County Commissioner: None

Staff Members Present: Lori Haas - Director

Approval of Agenda

Mary Burek made the motion to approve the agenda as written, Diane Tokarski seconded. All in favor, motion carried.

Approval of Bills

Pat West made the motion to accept the bills as presented, Ellen Klein seconded. All in favor, motion carried.

Minutes of Meeting

Minutes were tabled until the next meeting. There is a problem with the librarian reports that needs to be addressed.

Public Comment

None

Old Business

The asphalt problems in the Hillman parking have not been addressed as yet.

New Business

Lori carefully explained the new budget. After some discussion, Pat West made a motion to except the new budget, Mary Burek seconded.

Directors Report

A new art project will be starting first in Lewiston, then to the other libraries. The children will have art lessons and supplies will be sent home with them.

Librarians Reports

Sheila from Atlanta reports:

Stats for October 2021: 889 Total Circulation, 300 Curbside pick-ups, 414 patrons signed in to choose their own materials, 1 laptop was checked out, 107 inside computer lab users, 364 phone calls 99 patrons needed copies/faxes etc, 4 notarizations, 7 new library cards, 87 items cataloged and added to our collections, 0 items laminated. October has been a busy month. We have restarted some of the in-person programming and are working out how to do so most safely. Our first story hour only had 2 people attend but we have more signed

up for this month. Our first adult craft project, the Spells & Potions Book, had 8 participants. We had our first group of people who asked to hold a meeting here. (All of which pointed out how much we would dearly love to have an actual meeting room.) Our coffee table book and drawing program had 37 adult patrons who checked out books and entered to win a bag of coffee and a gift certificate to the coffee house. The winner was Rita George. We also had 125 people enjoy a cup of coffee, cocoa, or cider and cookies! For our children's program, 'In A Jar', we had 63 kits go out, 49 kids entered into the drawing, and Jazzman Armstrong was our winner. Halloween brought 163 kids to our porch for books and candy. That number is down a bit from last year, but I'm thinking the cold and rain played a part. We had a patron who baked and donated 3 dozen cupcakes and 8 dozen cookies to be handed out. Those were a big hit! And as always, a big thank you to Mary Burek for her help again this year! Our RIDES delivery system has been a bit of a problem in October. We did not have a delivery on 5 of the 13 scheduled days. Patrons have been frustrated with how long it's taken to receive materials. On a very positive note, we had 10 high schoolers and their adult supervisor spend 5 ½ hours doing community service for the library. They raked the yard, cleaned outside playground toys, assembled craft kits, cleaned DVD browser cards, prepped our November give away prizes, and so much more. Our on-going remodeling is going great! Please stop in and see how we have redone the circulation desk and area. It looks and feels so much bigger.

Many thanks,
Sheila Stephenson

Hillman

Juli reports:

Total circulation 1004, Patrons signed in to choose their own materials 297, Laptops checked out 1, Phone calls 201, Patrons needed copies/faxes/scans 134, Notarizations 0, New library cards 6, Items cataloged and added to our collections 41, Laminating 1. My first month has been going great! I have been learning a lot and enjoying every minute. In October, we had 34 kids participate in the "in the jar" take home kits. The kids like getting their pictures taken and put up for everyone to see. We had 7 adults participate in the Adult craft, making a spell book for October. The large conference room was used twice for meetings; our small meeting room was used twice for college classes. We have gotten lots cleaning of done, trimmed some bushes, and organized the craft storage closet. We have cataloged 41 new items in October, and we have started to weed the VSH tapes and are nearing the end of the book sale. We had 233 trick or treaters for Halloween.

Respectfully,
Juli White

Lewiston

Sheila reports:

Good afternoon Ladies,

Curbside 2, Phone calls 125, Fax 25, Notary 5, Computer check outs 0, WiFi 31, New cards 10, Grab and go 384, Scans 25. A lot of great things have been happening here at the library! Our sign is hooked up and going, but needs a new ballast on one sign of the light. I have contacted Scotty's and they will be replacing it soon. They donated their time and materials for free! The one sign looks good though, lol. Our coffee table giveaway went well. 14 people entered and Elaine Thorton was our winner of coffee and Pour House gift card. It paired well with the Library Appreciation Month, our patrons were very happy. 'In a jar' was a great a great read and the 11 kids who entered had so much fun filling up their jars and we all enjoyed seeing their treasures. Our big winner was Brantley Girardin. Our October Computer class was a big hit this month and we had 6 people stop by and again Jake did not disappoint. Started a half hour early and stayed almost 45 minutes after his time! I have been so happy the FOLL agreeing to help with this. We also had a great Halloween, we saw around 200 kids this year. I am currently looking for someone to get our Christmas lights and decor up on the

outside of the building. Witches night and Fall Fest were big this year. We had around 100 Ladies/Families stop by and craft with us. Fall fest always has a good turn out. I couldn't even begin to say how many kids/adults we had. I do know we ran out the drafts. It was a great day and the rain held off. The reading garden is getting a face lift. The FOLL has added a beautiful walk way out to the gazebo. In the spring there will be new plants and the final touches. We are selling tickets to Gala at \$40 a tickets. This is a huge fund raiser for us and an even better time. If anyone is interested stop by and buy a ticket.

Wendy Rieck

Next Meeting Scheduled

The next meeting is scheduled for December 13, 2021 at the Lewiston Branch at 12:00 p.m. Our Christmas party will follow the meeting.

Adjournment.

Pat West made a motion to adjourn the meeting at 1:59. Robin Smiley seconded. All in favor, motion carried.

Respectfully submitted,

Pat West