

Montmorency County Public Libraries  
Library Board Meeting  
March 21, 2022

Call to order

President Robin Smiley called the meeting to order at 1:01 p.m. at the Lewiston Branch of the Montmorency Public Library.

Board Members Present: (in alphabetic order) Mary Burek, Ellen Klein, Robin Smiley, Diane Tokarski, and Pat West.

Board Members Absent (in alphabetic order): none.

County Commissioner: None

Staff Members Present: Lori Haas-Director.

Visitors: None

**Approval of Agenda**

**Mary Burek made the motion to approve the agenda as written, Ellen Klein seconded. All in favor, motion carried.**

**Approval of Bills**

**Mary Burek made the motion to accept the bills as presented, Diane Tokarski seconded. All in favor, motion carried.**

**Minutes of Meeting**

**Mary Burek make the motion to accept the minutes, Robin Smiley seconded. All in favor, motion carried.**

**Public Comments**

none

**Old Business**

**There have been changes to the COVID safety Plan. The CDC now states that masks are not required in libraries. Diane Tokarski made the motion that the signs in our libraries will be changed to state "Masks are not required but are appreciated", Robin Smiley seconded. All in favor, motion carried.**

**New Business**

Robin Smiley addressed the "Open Meeting Act" requirements. We should keep ourselves knowledgeable about the items in the "law". We will address portions of it in the future. It is available on line. See attachment.

## **Director's Report**

Lori Haas passed around a lovely card we received from Andrea.

The Librarians reports:

Juli from Hillman reports:

February stats: 783 Total circulation, 0 curbside pick-ups, 548 patrons signed in to choose their own materials, 0 laptops checked out, 129 inside computers users, 287 phone calls, 125 patrons needed copies/faxes/scans, 2 notarizations, 10 new library cards, 11 items cataloged and added to our collection, 0 laminations, and Wifi 137. Things have been going well in Hillman. We are just trying to stay as warm as we patiently wait for spring to get here. We have moved all the puzzles to their own special room now, you will have to come and check out our puzzle room. I was lucky enough to be asked by the Hillman Elementary School to come and read for Dr. Seuss's birthday. Their theme for March is 'Reading Month' and it is all about the community. I had so much fun seeing the students and sharing the library with them. We have had four students come and get library cards in the last week. We had all of the 'Owl Pellet' dissection kits go out. The 'Clay Coil Pots' all went except for 6. We had 26 participants who received a candy bag from the Polar Bear Club.

Respectably submitted.

Sheila from Atlanta reports:

Our stats for February are as follows: 638 Total circulation, 5 curbside pick-ups, 298 patrons signed in to choose their own materials, 2 laptops checked out, 100 inside computers lab users, 234 phone calls, 112 patrons needed copies/faxes/scans, 1 notarizations, 5 new library cards, 62 items cataloged and added to our collection (plus additional games and puzzles), 0 laminations, 9 games/puzzles/ story kits. We have also started a new category. We're noticing quite an uptick in the number of random people who are stopping into the library that don't use our services per say, but that seem to come to see a smiling face. I'm not sure if it is a sign of a long winter or a weariness of being alone during COVID. We had 86 people that just stopped in to visit and/or have a cup of coffee. Our take-away programs went very well as usual. We had all 42 Owl Pellet Dissection Kits and 50 Clay Coil Pot Lessons go out. We also set up a Make-Your-Own Valentine Station that was quite a hit with the kids. Our Polar Bear Club participation was down with only 24 entries. Classic Books and movies were not a very popular theme this year. Otherwise, we have a good start on our March programming. The "How to Catch a Leprechaun Kits were gone in 2 days and Paddle boat Energy Lessons are going quickly. We are working with the school for March is Reading month. We've pulled books to go with their 'Frontier' theme and we are giving each child who checks out book, a CD of own to keep. Next we'll switch to getting ready for the Summer Reading Program. While there are always a lot of kits to put together, it is a program that we all enjoy. It also helps to remind us that nicer weather is coming!

Thanks for all you do!

Wendy from Lewiston reports:

February 2022 stats are as follows: 484 Total circulation, 0 curbside pick-ups, 243 patrons signed in to choose their own materials, 0 laptops checked out, 123 inside computers lab users, 89 phone calls, 70 patrons needed copies/faxes/scans, 3 notarizations, 11 new library cards, 47 items cataloged and added to our collection, 0 laminations. February has been full of weeding and reorganizing and getting ready for spring and the return of our 'Snowbirds'! Polar bear club went slowly for us this year, only 6 patrons checked out a classic book. The 'Owl' project was really fun; the kids had a lot of fun with that. We still have a few of 'Clay Coil Pots' left. I contacted Bambi Black who is a Girl Scout leader here in town and told her about this lesson. She came in and took 8 for the girl's art badge; also took some of the 'Owl' projects. I am waiting to see how they all did! Jake's computer class was a bust this month, as no one showed, but he did take care of my punch list I gave him. He does a really good job and he is a great kid! We have puzzles coming out of our ears (lol)! So I think I want to put them out according to the seasons. We are keeping busy and Keep plugging

#### **Next Meeting Schedule**

The next meeting is scheduled for April 11, 2022 at the Lewiston Branch at 1:00 p.m.

#### **Adjournment**

**Pat West made the motion to adjourn the meeting at 1:50 p.m., Robin Smiley seconded, all in favor, motion carried.**

Respectfully submitted,  
Pat West