

Montmorency County Public Libraries
Library Board Meeting
April 11, 2022
Accepted Minutes

Call to Order

President Robin Smiley called the meeting to order at 1:07 p.m. at the Lewiston Branch of the Montmorency County Public Library.

Board Members Present (in alphabetical order): Mary Burek, Ellen Klein, Robin Smiley, Diane Tokarski and Pat West.

Board Member Absent: None

County Commissioner: None

Staff Members Present: Lori Haas - Director

Visitors: None

Approval of Agenda

Diane Tokarski made the motion to approve the agenda as written, Ellen Klein seconded. All in favor, motion carried.

Approval of Bills

Mary Burek made the motion to accept the bills as presented, Diane Tokarski seconded. All in favor, motion carried.

Minutes of Meeting

Mary Burek made the motion to accept the March minutes with following correction: Adjournment should say: "Pat West made the motion and Robin Smiley seconded, to adjourn the meeting at 1:50 p.m. All in favor, motion carried". Ellen Klein seconded the motion to accept the March minutes. All in favor, motion carried.

Public Comment

None

Old Business

There are no changes to the COVID Safety Plan now in place.

New Business

None

Directors Report

Lori will not be reading the Stats from the Librarians in the meetings; she will provide hard copies for us to read. Staffing concerns were discussed. No decisions were made at this time.

Librarians Reports

Juli from Hillman reports:

Stats for March 2022: 830 total circulation, 0 curbside pick-ups, 588 patrons signed in to choose their own materials, 1 laptop was checked out, 121 inside computer lab users, 244 phone calls, 120 patrons needed copies/faxes etc, 0 notarizations, 17 new library cards, 29 items cataloged and added to our collections, 0 items laminated, and Wi-Fi's 156. This last month sure has gone by fast. We have been working on weeding the Baker & Taylor section along with moving our 3 nonfiction to their own shelf. Our programs have been going great! We had 25 Leprechaun Kits go out, 45 Paddle Boat Kits, 45 Acrylic on Canvas and 45 'March is Reading Month' new books went to children. For our Staycation Crafts, we had 3 kids come in and do crafts with us, and 46 other crafts went out over the week. We have also set up a puzzle on our puzzle table now, and we have had many patrons stop and put in a piece or two and tell us that they are happy to see the puzzles back out on the table again. Thanks, and have a wonderful day! Stay safe!

Sheila from Atlanta reports:

Stats for March 2022: 868 total circulation (up 30% from last month), 0 curbside pick-ups, 359 patrons signed in to choose their own materials, 4 laptops were checked out, 156 inside computer lab users, 370 phone calls, 124 patrons needed copies/faxes etc, 7 notarizations, 8 new library cards, 60 items cataloged, 1 lamination, and 7 puzzle/games/stories kits. 157 people stopped in to visit and/or have a cup of coffee - this is almost double the number of people last month who came in to see a smiling face. (They are not counted in the above statistics as they did not use any of our advertised services). It points out how important a welcoming environment is right now. Our March programming went quite well. Our 2 take-away programs for children (How to Catch a Leprechaun & Paddle Board Energy Lesson) were gone by Tuesday each week. We also gave out 36 prizes of book/CD combinations for March is Reading Month. We ran out of the Acrylic on Canvas Fish Project for both adults and children on the first day! This month we are working with Community Financial Credit Union to provide a Smart Monday, 'Michigan Kids Read!' Program. It features a book from the credit union and multiple activity sheets and family fun ideas from us. We will be following that with a Clay Challenge take-away lesson. Then, to celebrate National Library Week we are offering free coffee and cookies. I want to thank Mary for coming and helping me assemble this month's take-away kits. The help is *always* appreciated! The other big project that all branches are working on is bringing our lease book collection down to the proper number of books. We are supposed to have a base collection of 300. We had just over 1100 books. So we are removing the extra books from the catalog, packaging and returning them to Baker and Taylor. It is a huge job and I am very pleased with how willingly everyone has pitched in. As always, thanks for all you do.

Wendy from Lewiston reports:

Stats for March 2022: 467 total circulation, 0 curbside pick-ups, 169 patrons signed in to choose their own materials, 0 laptops were checked out, 85 inside computer lab users, 70 phone calls, 80 patrons needed copies/faxes etc, 10 notarizations, 11 new library cards, 67 items cataloged and 0 laminations. We are doing very well here in Lewiston. We just did another big Baker & Taylor return and shelf shift with lots of room to grow! I love how it looks, fresh and new and our patrons have noticed and love change as well. Nichole is now working on Labels and weeding in our Children's Section and it also is looking fresh and new. I don't know what I would do without her! She is a great employee and Friend! The kids loved the Paddle Boat Energy Lesson and winner of the Hotwheels Mickey Mouse Boat was Kaliaana Snyder. We only had a few kids take our Leprechaun Kit and the Winkleman girls did not disappoint! They each made an elaborate trap which is on our Web Page. 'March is reading' was slow too; we only handed out a few books. The acrylic on canvas was a hug hit and we are waiting for the pictures to show up. I hosted a spring break craft, the kids made DIY Spinners. I have seen a few of our snowbirds, so you know what that means.....SPRING is on its way!!! As always have a great day!

Next Meeting Scheduled

The next meeting is scheduled for May 9, 2022 at the Hillman branch of the Montmorency County Libraries.

Adjournment.

Diane Tokarski made the motion to adjourn the meeting at 2:18. Robin Smiley seconded. All in favor, motion carried.

Respectfully submitted,

Pat West