

Montmorency County Public Libraries
Library Board Meeting
January 16, 2022

Call to Order

President Robin Smiley called the meeting to order at 1:11 p.m. at the Hillman Branch of the Montmorency County Public Library.

Board Members Present (in alphabetical order): Mary Burek, Robin Smiley, Diane Tokarski and Pat West.

Board Member Absent: Nancy Render

County Commissioner: Dell Bolsen

Staff Members Present: Lori Haas - Director

Visitors: None

Approval of Agenda

Mary Burek made the motion to approve the agenda as written, Diane Tokarski seconded. All in favor, motion carried.

Approval of Bills

Mary Burek made the motion to accept the bills as presented, Pat West seconded. All in favor, motion carried.

Minutes of Meeting

Diane Tokarski made the motion to accept the November minutes, Mary Burek seconded. All in favor, motion carried.

Public Comment

Dell Bolsen is our new liaison and he stated he plans on attending our meetings as scheduled.

Old Business

There are no changes to the COVID Safety Plan now in place.

Election of Officers: Mary Burek made a motion to open the floor to nominations, Diane seconded. All in favor, motion carried. Mary Burek made the motion to present the slate of nomination as: Robin Smiley as President, Diane Tokarski as Vice President, Pat West as Secretary, and Mary Burek as Treasurer, Diane Tokarski seconded the slate. All in favor, motion carried. Robin Smiley, Diane Tokarski, Pat West and Mary Burek accepted the nominations for their office. Robin Smiley made a motion to accept the slate of nominations as presented, Mary Burek seconded. All in favor, motion carried. Mary Burek made the motion to elect the slate of officers as presented, Pat West seconded. All in favor, motion carried.

New Business: Dell Bolsen was introduced as our new liaison to the Montmorency County Board of Commissioners, and he was made welcome. The wages of the employees and the contract with the director were discussed. Mary Burek made a motion to grant employees a 2 % increase in wages, Diane Tokarski seconded. All in favor, motion carried. Pat West made a motion to grant the Director a 2.5 % increase, with her contract to be renegotiated in 1 year, Diane Tokarski seconded the motion. All in favor, motion carried.

Directors Report: The furnace in the Hillman Branch needs to be replaced. Lori will be accepting bids.

Financial Report: Lori reported that the finances continue to look good.

The Librarians reports: Juli from Hillman reports: Total circulation 718, Curbside pick-ups 0, Patrons signed in to choose their own materials 535, Laptops checked out 0, Inside computer lab users 73, Phone calls 140,

Patrons needed

copies/faxes/scans 46, Notarizations 2, New library cards 12, Items cataloged and added to our collections 29, Laminating 0, WIFI 90, Puzzles 23, Hotspots 10. December has come and gone so fast that I only have a few things to report. John Klein volunteered to decorate the Christmas tree for us this year. It turned out beautiful! I hope you got to see it. With the snow and sickness, we only had 4 toddlers for story hour this month. We had a great turnout for the Pallet Painting craft that was offered. We had 14 ladies, and 1 man that came and enjoyed painting, snacking, and chatting. Everyone is excited about the next craft that is coming up in January. We had 6 kids come and paint ornaments for Christmas. They turned out very cute, some of them even used glitter to make them sparkle. We did have a furnace go out, two days before Christmas of course. Gregg, from Top of the Mitt, came over and inspected the furnace he reported that it will have to be replaced. This furnace is 27 years old. Thank you, Juli

Nicole from Atlanta reports: Total Circulation 637, Curbside Pick-Up 0, Grab and go for material 237, Laptops were checked out 0, Inside computer lab users 85, Phone calls 210, Patrons needed copies/faxes etc. 70, Notarizations 3, New library cards 5, Items cataloged and added to our collections 15, Items laminated 0, Games/puzzles/story kits 4, Random people 106, Hotspots 12. December went by in a flash, a nice warm cozy flash. I had to really look up what we did for the month since it just didn't seem like the month happened. Lori did a jar full of random candy and things, people had to guess how many pieces were in it to win the jar. We ended up with twenty people guessing with a young girl who was one number off needless to say she was super excited to win. We had our Adult Holiday Pallet Craft on December 5th and 6th we had a total of twelve adults. They all seemed to have a nice time. They enjoyed hot cocoa and cookies and the projects came out great. We had a Kids Christmas Craft December 15th, 16th and 17th with a total of three kids. It was too bad the weather didn't cooperate so we could've had more kids come. We did end up leaving the craft up for a few days after that, so some kids could take them home to do before the holidays. We have been slowly weeding our JE and large print books. Janet has been staying very busy working on that. Kim had a good turnout for Story Hour with six kids and Home school with six kids. Both Kim and Randy have settled into their jobs really well the last couple months, I'm very happy I get to work with everyone here. I'm still learning new stuff all the time and its quite enjoyable, keeps me on my toes. Hope everyone had a great holiday. Thank you, Nicole

Wendy from Lewiston reports: Total circulation 596, Curbside pick-ups 0, Patrons signed in to choose their own materials 174, Laptops were checked out 0, Inside computer lab users 111, Phone calls 156, Patrons needed copies/faxes etc 41, Notarizations 5, New library cards 11, Items cataloged 4, Laminations 1. Good Afternoon Ladies, Welcome to Nancy Render, I have known Nancy for a long time and think she is going to be a great fit to our family! December flew by.....we had 7 people stop in for our adult pallet painting class, they all had a great time and is looking forward to our next. The kids loved the painting of the wood ornaments and all the treats we provided for them, we had 10 kids stop in for the fun! Chelsey's story hour was great as always, she has had a lot of parent's sign their toddler up and had to move story hour to the community room. We are so thankful we have the space! I heard that Santa stopped by here on a Sunday and brought some Holiday cheer to our local kids. We were very slow this month, we lost a few Patrons that I will miss dearly; one of the hardest parts of this job is getting to know them and our many conversations. We checked out hotspots 4 times this month. Donations have been down this month. I am looking forward to a great new year. Wendy Rieck.

Next Meeting Scheduled

The next meeting is scheduled for Feb 13, 2022 at the Lewiston branch of the Montmorency County Libraries.

Adjournment.

Mary Burek made the motion to adjourn the meeting at 1:21. Diane Tokarski seconded. All in favor, motion carried.

Respectfully submitted,

Pat West