

Montmorency County Public Libraries
Library Board Meeting
February 13, 2023

Call to order

President Robin Smiley called the meeting to order at 1:03 p.m. at the Lewiston Branch of the Montmorency Public Library.

Board Members Present: (in alphabetic order) Mary Burek, Robin Smiley, Diane Tokarski, and Pat West.

Board Members Absent (in alphabetic order): Nancy Render.

County Commissioner: Dell Bolser

Staff Members Present: Lori Haas, Director.

Visitors: None

Approval of Agenda

Mary Burek made the motion to approve the agenda as written, Diane Tokarski seconded. All in favor, motion carried.

Approval of Bills

Mary Burek made the motion to accept the bills as presented, Pat West seconded. All in favor, motion carried.

Minutes of Meeting

Mary Burek make the motion to accept the minutes, with following corrections: "Nancy Render's name to be included as an absent Board Member; the spelling of Dell Bolser's name to be corrected in two places; and under Librarian's report 'Juli from Hillman report' to be added". Robin Smiley seconded the minutes with above corrections. All in favor, motion carried.

Public Comments

None

Old Business

The Covid plan shall remain in effect with no changes.

New Business

Lori Haas received 3 bids for a new furnace in the Hillman Branch. The lowest price and most local bid came from 'Tipp of the Mitt Plumbing and Heating' of Atlanta, MI. Lori Haas will notify them to proceed with the installation of the new furnace. Pat West made a motion to accept the new furnace bid from 'Tipp of the Mitt Plumbing and Heating', Diane Tolarski seconded. All in favor, motion carried.

Financial Report.

Lori Haas again stated that our financial budget continues to look great.

Director's Report

Nothing to report this month.

Librarians Reports:

Juli from Hillman reports: Total circulation 743, Curbside pick-ups 0, Patrons signed in to choose their own materials 623, Laptops checked out 0, Inside computer lab users 116, Phone calls 188, Patrons needed copies/faxes/scans 86, Notarizations 1, New library cards 8, Items cataloged and added to our collections 32, Laminating 0, WIFI 93, Puzzles 44, Hotspots- 9. Good afternoon everyone! I hope you are all staying warm, we will be happy to get the furnace fixed over here we've had some pretty cold days lately. We had five toddlers come for story hour this month, we read the book "Sneezy the Snowman", and then they made snowmen out of socks. They turned out really cute, the kids had a lot of fun. They also enjoyed Snowballs for a snack. We had 19 women come and do the Wooden Pallet painting craft that we did this month. They all had a wonderful time they said, and are waiting for the next projects.

Thanks, and have a wonderful day! Stay safe! Juli

Nicole from Atlanta reports: 806 Total Circulation, 0 Curbside Pick-Up, 261 Grab and go for material, 0 Laptops were checked out, 119 Inside computer lab users, 239 Phone calls. 75 Patrons needed copies/faxes etc., 0 Notarizations, 10 New library cards, 43 Items cataloged and added to our collections, 0 Items laminated, 5 Games/puzzles/story kit, 103 Random people, 8 Hotspots. We have been slowly going through our fiction section and getting it organized. It's nice to find books that haven't been seen in a while and set them out up front for new readers to find. Janet is also still working on the long process sorting JE books. We received new hot spots this month to replace the other ones we had. They are definitely a popular checkout it's great to have the option, everyone is very appreciated of them. Kim had three kids for story hour and three kids for home school. The Library did an adult craft of a Michigan map on a wood box. The project turned out great for everyone they all came up with great variations. We had a total of six people show up for the craft. It was a very good month all around. Thank you, Nicole

Wendy from Lewiston reports: 686 Total circulation, 0 Curbside pick-ups, 192 patrons signed in to choose their own materials, 0 laptop was checked out, 130 inside computer lab users, 194 phone calls, patrons needed copies/faxes/scans etc., 10 notarizations, 11 new library cards, 41 items cataloged and added to our collections, 0 items laminated. January was great! We sure picked up in Patron visit's and book donations. The Adult Michigan Craft was a big hit. Our first day was filled up and our second day was half full and everyone had a great time as did the staff! Card Class is back!!!! It was so nice to see the Ladies again after not getting together for 2 years!! The laughs coming from the meeting room was music to my ears, plus I missed them. They have switched from an evening class to a day class with a full list!! Chelsey's story went great as always. We have changed our story time again to 11:15 to accommodate the "Kids Stem Playgroup" that meets at the Lewiston school every Wednesday. They have their play group and then come here for story hour with Chelsey. This was our first month and it went great!! JL Schools had 2 snow days this month. The 1st day they made a wood craft stick campfire picture frame and their 2nd snow day was game day. We had a great January! Have a great day. Wendy

Next Meeting Schedule

The next meeting is scheduled for Monday March 13, 2023, at the Hillman Branch at 1:00 p.m.

Adjournment:

Mary Burek made a motion and Diane Tokarski seconded, to adjourn the meeting at 1:56.

Respectfully submitted,
Pat West